

123inkjets - Return Form



ORDER # :

Customer Information (Please Print Clearly)

Full Name _____

Company Name _____

Address _____ State _____ Zip _____

City _____

Phone _____

E-mail _____

Items for Return

Reason Codes:		02 - Unopened	03 - Defective
		04 - Not as expected	05 - Wrong item shipped
Qty	Item #	Description	Code

Items you would like us to send in exchange

Qty	Item #	Description	Code

continue on back...

IMPORTANT: Please include this form with your return.
Also include your **ORDER NUMBER** on the outside of the box!

RETURN INSTRUCTIONS

If you would like to return any of our products for an exchange or refund please send them to the address below.

**123inkjets - Returns Dept.
3700 Cover St.
Long Beach, CA 90808**

*Any items (opened or unopened) that were NOT purchased from 123inkjets will not be considered for a refund, exchange or credit. These items will be stored for 30 days and destroyed if left unclaimed. Arrangements for return shipping must be made in order to claim any products that were not sold by 123inkjets.

Make sure to include a copy of your invoice or this Return Form. Please make sure you fill out the form completely to speed up your return.

If you are unable to print out this Return Form, please write the same information on another sheet of paper in order to help us process your order quickly.

Please be sure to include your name, address, phone number and email address in the event that we need contact you regarding your return.

Memo

We thank you for your business!

Toll Free: 888-465-7765 M-F: 5am - 7pm PST Sat&Sun: 7am - 4pm PST